

## INFORMATIVA E RICHIESTA DI CONSENSO AL TRATTAMENTO DI DATI PERSONALI

### 1 - PREMISE

With the EU Regulation 2016/679 (and Legislative Decree 196/2003) for the protection of individuals with regard to data processing

Stefania Cuneo, P.Iva /C.F. / with registered office in Milan,  
Tel. 335-8141696, mail info@stefaniacuneolivemusic.com  
is required to provide information regarding the use of personal data.

The data controller is Stefania Cuneo  
(e-mail: info@stefaniacuneolivemusic.com).

The person in charge of processing is Ms Stefania Cuneo (e-mail info@stefaniacuneolivemusic.com).  
The updated list of Data Processors is kept at the registered office.



### 2 - DATA SOURCE AND DATA TYPE

The personal data of subjects that for various reasons have commercial and / or working relationships, acquired by Stefania Cuneo can be collected:

- a) directly with the person concerned (for example during pre-contractual and / or contractual transactions)
- b) at public access sources (eg documents published in the chamber of commerce, etc.)

For data collected not directly from the interested party (hypothesis sub b and c), this information is provided at the time of their registration and in any case not later than the first possible communication. In any case, all these data are processed for the pursuit of institutional purposes in compliance with the law and the obligations of confidentiality to which Stefania Cuneo's activity has always been inspired.



### 3 - PROVISION OF DATA AND CONSEQUENCES OF FAILURE TO PROVIDE

The conferment of data must be considered - mandatory with regard to the treatments that Stefania Cuneo must carry out to fulfill its obligations towards the interested party on the basis of the existing relationship / contract, as well as to legal obligations, rules, regulations. Failure to provide such data may make it impossible for Stefania Cuneo to proceed with the relationship in place. - not mandatory for all other purposes and, even if conferred, can be revoked at any time by the interested party.

### 4 - DATA TREATMENT AND STORAGE PERIOD

The data processing is carried out by means of the operations indicated in the EU Regulation 2016/679, in the art. 4 n . 2 - Definitions, namely: collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, deletion and destruction of data. The data are stored only for the period necessary for the purposes for which they are processed or in the terms provided by national and EU laws, rules and regulations to which Stefania Cuneo must adhere (eg accounting and tax regulations , etc.). In any case, the data is stored: - for no more than 10 years from the termination of the relationship for the Service Purposes (see 5.a) - for no more than 2 years from the collection of data for Marketing Purposes (see 5 .b) Periodic checks are provided on the data processed and on the possibility of being able to cancel them if they are no longer necessary for the intended purposes.

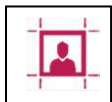


### 5 - PURPOSE OF DATA PROCESSING

The data provided is processed within the normal activity of Stefania Cuneo and for the following activities indicated below. If Stefania Cuneo intends to further process personal data for purposes other than those for which it was collected, it will provide the interested party with all necessary information in advance. The data provided are processed:

#### a) without express consent

(EU Regulation 2016/679, art. 6 lit. b - f - Lawfulness of processing), for the following Service Purposes: - provision of services requested by the interested party within the framework of existing relationship / contract (eg provision of services) - fulfillment of pre-contractual obligations; - conclusion of contracts; - purposes related to the organization of institutional initiatives, including related legitimate interest purposes; - administrative (eg. invoicing), accounting and tax obligations, implementation and management of obligations under laws, regulations and national and EU legislation, as well as provisions issued by Authorities (for example on the subject



of anti-money laundering) to this legitimized by the law and by Supervisory and Control Bodies, - exercise of the owner's rights and management of any judicial, extra-judicial dispute and consultancy activities.

**b) subject to a specific and separate consent**

(EU Regulation 2016/679, art. 7 - Consent conditions), for the following Marketing Purposes: - sending via e-mail, post and / or text message and / or telephone contacts of newsletters, commercial communications and / or advertising material on products or services offered by Stefania Cuneo and detection of the degree of satisfaction with the quality of services;

It should be noted that the data may be subjected to any processing in anonymous form for the performance of statistical activities aimed at carrying out the institutional activity and / or improving the services offered.

## 6 - METHOD OF DATA PROCESSING



The processing of personal data takes place using manual, computerized and telematic tools with logics strictly related to the same purposes and in any case so as to guarantee the security and confidentiality of the data. The data is processed both on paper and electronic and / or automated and / or telematic: for the storage of data technical and organizational security measures are used, including cryptography and authentication tools. Personal data is contained in protected networks and can only be accessed by a limited number of people who have special access rights to these systems. The documentation is archived in both paper and electronic form. The management and storage of personal data may take place in third countries in compliance with the provisions of EU Regulation 2016/679, Chapter V - Transfers of personal data to third countries or international organizations.

**Some essential information is provided below.**

The collection of personal data is limited to the minimum necessary for each specific purpose of the processing

The processing of personal data is limited to the purposes for which they were collected.

The storage of personal data is limited to the minimum necessary for each specific purpose of the processing. Particular personal data that may be collected and processed is stored on paper and / or electronically with adoption of appropriate security measures (EU Regulation 2016/679, art. 9 -

Treatment of special categories of personal data)

No sales of personal data are made



## 7 - DIFFUSION OF DATA AND CATEGORIES OF SUBJECTS

Personal data will be known and processed, in compliance with current legislation on the subject, by the staff ( employees and collaborators) of Stefania Cuneo, identified as the person in charge of processing (and/or system administrators).

The personal data collected and processed may be communicated, within the limits strictly pertinent to the "Purposes Data Processing" mentioned above, to the following subjects:

- Subjects to whom the communication is required by law, by regulation or by national and Community legislation, as well as, for the execution of contractual or pre-contractual obligations - External professional firms specializing in the management of aspects of an accounting and tax nature (eg. accountants, revisions, etc.);

- Legal advisors, accountants, labor for the purpose of the study and resolution of any legal problems relating to the contractual position in place (eg: Judicial authorities of any order and degree, arbitrators, administrations involved in the management of extraordinary appeals to the President of the Republic, judicial police bodies, tax commissions, provincial labour offices for the purposes of the obligatory attempt at conciliation; freelancers, for the purposes of advocacy or advice, including those of the counterparty, when due; - Third parties who collaborate with Stefania Cuneo in order to provide the requested service;

- Subjects who may be authors, executors or recipients of Stefania Cuneo's communication campaigns The data are processed for the performance of the activities pursued by Stefania Cuneo with the terms provided for by national and Community laws, rules and regulations. In accordance with EU Regulation 2016/679, the updated explicit regulatory references that provide for the obligations or tasks on the basis of which the processing of sensitive data may be carried out are available at Stefania Cuneo's premises, in the person of the pro-tempore legal representative.

Such data may be communicated, as part of the pursuit of the purposes provided, only where required by law or regulation. It is without prejudice to the communication or dissemination of data, in accordance with the law, if required by police, judicial authorities, or other public bodies, for purposes of defense or state security or the prevention, detection or prosecution of crime.

**8 - RIGHTS OF THE INTERESTED PARTIES** - art. 15 EU Regulation 2016/679 (and art. 7 - 10 Legislative Decree 196/2003) Pursuant to art. 15 EU Regulation 2016/679 - Access rights of the interested party (and art. 7 et seq. of Legislative Decree 196/2003), the interested party may at any time exercise his rights with regard to the Data Controller or the Data Processor, by contacting the addresses indicated in the Introduction by registered letter with return receipt, e-mail. In order to guarantee the correct exercise of the rights, the interested party must be unequivocally identifiable.



Stefania Cuneo undertakes to provide feedback within 30 days and, if unable to meet these deadlines, to justify a possible extension. Feedback will be free of charge except in cases of unfoundedness (e.g. there are no data concerning the applicant) or excessive requests (e.g. repetitive over time) for which a fee may be charged that does not exceed the costs actually incurred for the search carried out in the specific case. The rights to personal data relating to deceased persons may be exercised by those who have an interest of their own or are acting to protect the data subject or for family reasons worthy of protection. The interested party has the right to lodge a complaint with the Control Authority. If Stefania Cuneo suffers a violation of the personal data provided to it, it will proceed to notify the event to the competent Control Authority within 72 hours of the event and will also communicate the event to the person concerned, except in cases of exclusion provided for by current legislation.

<b>Rights of the interested party articles 16 - 21 EU Regulation 2016/679 (and articles 7 - 10 of Legislative Decree 196/2003)</b>	
<b>The interested party has the right to receive information</b>	<b>The interested party has the right to obtain</b>
the origin of the personal data	confirmation of whether or not personal data exist and that such data are made available in intelligible form
the purposes and methods of processing	confirmation of the existence or otherwise of their personal data and that such data are made available in intelligible form
of the logic applied in the case of processing using electronic instruments	updating, rectification, data integration and limitation
the identification details of the Data Controller and the designated Data Processor (art. 5, paragraph 2 of Legislative Decree 196/2003 and art. 3, paragraph 1, of EU Regulation 2016/679)	cancellation, transformation into an anonymous form or blocking of data processed unlawfully (including data for which storage is not necessary in relation to the purposes for which it was collected or subsequently processed)
the subjects or categories of subjects to whom the personal data may be communicated or who may come to know it in their capacity as designated representative in the territory of the State, managers or agents	certification that the operations referred to in the above points have been brought to the attention of those to whom the data were communicated or disseminated, unless this requirement proves impossible or involves a manifestly disproportionate to the right suits by the organization
the existence of a profiling process	copy of the data being processed and their portability

<b>The interested party has the right to object at any time</b>
the processing of personal data concerning him/her, even if pertinent to the purpose of the collection, including profiling, for reasons connected with his/her particular situation: in these cases, the data controller shall refrain from further processing personal data unless he/she proves the existence of legitimate compelling reasons for proceeding with the processing which take precedence over the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of a right in court.

the processing of personal data concerning the person concerned for marketing purposes (e.g . sending of advertising material, direct sales, market research, etc.) including profiling to the extent that it is connected to such direct marketing.

processing of data processed for the purpose of scientific or historical research or for statistical purposes, for reasons related to its particular situation, except where processing is necessary for the performance of a task carried out in the public interest